

# How to place your order online



**1** Login to <http://sg.myherbalife.com> with your Distributor ID & Pin Code

**2**

**3** Methods to place your online order:

- Online Price List
- Order by SKU
- Product Catalog

**a**

Online Pricelist

Step 1: Select a category to view products.  
Step 2: For each product you wish to order, enter the desired quantity.  
Step 3: Once you have finished selecting the products you want, click the Add to Cart button.

SKU	Product	QTY	Retail Price	Volume Point
Inner Nutrition > Personalized Weight Management > Formula 1 Nutritional Shake Mix				
0141	Formula 1 Nutritional Shake Mix French Vanilla 550g	3	SS 68.49	23.95
0142	Formula 1 Nutritional Shake Mix Dutch Chocolate 550g		SS 68.49	23.95
0144	Formula 1 Nutritional Shake Mix Tropical Fruit 550g		SS 68.49	23.95
Inner Nutrition > Personalized Weight Management > Formula 3 Personalized Protein Powder				
0242	Formula 3 Personalized Protein Powder 240g		SS 48.34	17.95
Inner Nutrition > Personalized Weight Management > Formula 2 Multivitamin Complex				
3115	Formula 2 Multivitamin Complex 90 Tablets		SS 42.25	19.95

Select your preferred categories

Enter the quantity and click 'Add to Cart' button

Order Products - Product Catalog

**c**

**b**

Order Products - Order By SKU

SKU	Quantity	SKU	Quantity
0242	1		

Select the categories from the left menu, enter your desired quantity

Enter Product SKU and desired quantity

STEP 1



Click 'Checkout' to complete your order:

Select your preferred delivery method

Select your preferred delivery time slot and date

### 1 Step 1 of 4 - Review Address and Email

**Shipping / Pick Up Options**

Type: Shipping

Ship To: MARK  
BLK 29 TAMPINES AVE 5 #04-412  
SINGAPORE 453412,86431678

[Add](#) | [Edit](#) | [Delete](#)

**Confirmation is Required**  
 I confirm that the address for this order is correct.

**Edit Shipping Method**

Delivery days are from Monday to Saturday. Not available on Sundays & Public holidays.

Orders must be delivered within 10 working days from the date order is completed.

Orders completed **after 2pm** are available only for night slot on the **next working day**.

Orders completed **after 5pm** are available only from the **third working day** onwards.

Orders completed on Saturday and Sunday are available only **from Tuesday** onwards.

\*\* The day when order is completed with successful payment is considered the first working day

\*\* Subjected to slot availability, delivery will be based on first come first serve basis.

Please select a Shipping time: Select

Delivery Date: 15/1/2013

**Email Notification**

Email\*: mark@hotmail.com

Herbalife will send you order confirmation to the above email address.

Enter your email address for order confirmation notification

STEP 2

### 2 Step 2 of 4 - Review Cart

Order Details		Order Total			
Order Month:	Jan 2013	Volume Points:	15.75	Distributor Subtotal:	SS 17.99
Order Month Volume:	0.00	Retail Price:	SS 35.98		
Discount Rate:	50%				

**Order Summary**

SKU	Product Name	Qty	Retail Price	Volume Points	Your Price	Delete
0111	Cell-U-Loss <sup>®</sup> -90 Tablets	1	SS 35.98	15.75	SS 17.99	<input type="checkbox"/>

Available  
 Unavailable

[Add More Products](#) | [Recalculate](#)

[Cancel Order](#) | [Save Cart](#) | [Go to Saved Carts](#) | [Checkout](#)

STEP 4

### 3 Step 3 of 4 - Review Order Summary

**Shipping Options**

Type: Shipping

Ship name: JO

Ship To: JO  
BLK 605 CHOA CHU KANG ST 62  
SINGAPORE 313215,87431321

**Shipping Preferences**

Delivery days are from Monday to Saturday. Not available on Sundays & Public holidays.

Orders must be delivered within 10 working days from the date order is completed.

Orders completed **after 2pm** are available only for night slot on the **next working day**.

Orders completed **after 5pm** are available only from the **third working day** onwards.

Orders completed on Saturday and Sunday are available only **from Tuesday** onwards.

\*\* The day when order is completed with successful payment is considered the first working day

\*\* Subjected to slot availability, delivery will be based on first come first serve basis.

Please select a Shipping time: Afternoon: 2pm - 6pm

Delivery Date: 23/1/2013

**Email Notification**

Email: ruixih@me.com

Order Details		Order Total			
Order Month:	Jan 2013	Volume Points:	15.75	Discounted Retail:	SS 17.99
Order Month Volume:	0.00	Retail Price:	SS 35.98	Packaging & Handling:	SS 2.88
Discount Rate:	50%			Freight Charges:	SS 9.55
				GST:	SS 2.14

**Order Summary**

SKU	Product Name	Qty	Retail Price	Volume Points	Your Price
0111	Cell-U-Loss <sup>®</sup> -90 Tablets	1	SS 35.98	15.75	SS 17.99

- Step 1: Review Address & Email
- Step 2: Review Cart
- Step 3: Review Order Summary
- Step 4: Invoice & Payment Options

**Payment Gateway:**

- A secured payment transaction with One-Time Password send to your mobile
- Only Visa is available currently

### 4 Step 4 of 4 - Invoice & Payment Options

**Invoice Options:**

ship invoice with Package  
 ship invoice to Distributor

**Payment Gateway**

Total Amount to be authorized: **SS 32.55**

**Credit Card Payment**

- Accepted cards: Visa and MasterCard only
- **Payment Processing:** Upon completion of your transaction, do not close the payment gateway window. Once the transaction is successful, you will automatically be redirected back to Herbalife's online ordering page.
- Approved: An order confirmation number will be provided on the Herbalife Order Confirmation page.
- Unsuccessful: If we are unable to obtain approval for the transaction, you will be directed back to the checkout page. Please kindly contact your issuing bank to obtain further details regarding transactions that were not successful.

**Grand Total: SS 32.55**

To complete your payment process, please kindly fill up the CVV number of your credit card. Your order will be placed when you click Submit Order

[Cancel Order](#) | [Back](#) | [Submit](#)

Singapore - English

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